



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



DEPED - QUEZON
ICT UNIT

UPLOADED

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13 December 2023

DIVISION MEMORANDUM

DM No. 966, s. 2023

**YEAR-END PERFORMANCE REVIEW AND WORKSHOP FOR CURRICULUM
IMPLEMENTATION DIVISION PERSONNEL**

To: Assistant Schools Division Superintendents
CID, Chief Education Supervisor
Education Program Supervisors
Public Schools District Supervisors
Education Program Specialists II – ALS
All Others Concerned

1. To ensure the delivery of efficient and effective basic education, the Curriculum Implementation Division will conduct Year-End Performance Review and Workshop for CID Personnel.
2. This activity aims to:
 - a. Evaluate the Individual Performance Commitment Review Form (IPCRF) aligned with the KRAs of the CID personnel to improve the delivery of basic education.
 - b. Present the year- end accomplishment of CID PPAs and prepare plan for CY 2024.
3. Participants to this activity are as follows:

PARTICIPANTS	DATE	VENUE
Batch 1 - EPSs, EPSAs, Librarian, PDO, CID-Staff	December 18-19, 2023	Queen Margarett Hotel Brgy. Domoit, Lucena City
Batch 2 - Public Schools District Supervisor and TWG	December 19-20, 2023	Queen Margarett Hotel Brgy. Domoit, Lucena City

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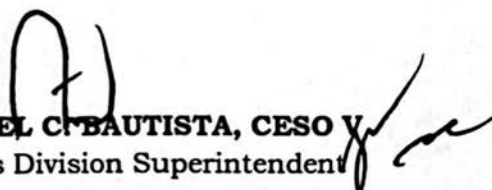


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4. Participants are advised to prepare 5-10 minute video/powerpoint presentation of their accomplishment reports.
5. Templates to be used in the activity can be accessed at <https://tinyurl.com/Year-End2023>
6. This is a live-in workshop. Food, accomodation and travel expenses shall be charged to Division MOOE funds subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of this Memorandum is desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

cid/ims/lsw/12/13/2023

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